



Government of Rajasthan
STATE PROJECT DIRECTORATE
Rashtriya Uchhatar Shiksha Abhiyaan (RUSA)
Telefax:0141-2712917; email: spdrusaraj@gmail.com

F 30(41) SPD/RUSA/2019/332

Date: 20 May 2019

The Principal
Non-RUSA Beneficiary Govt. College (As per list attached)
Rajasthan

Sub: To upload information on NHERC – MIS portal launched by MHRD

Ref: Letter No. F30(16)SPD/RUSA/2016/330 dated 16-05-2019

MHRD has launched NHERC – MIS portal to capture the information regarding grant and faculty position in the institute. **It is mandatory for all Non-RUSA beneficiary institutes to sign up on the portal and fill the information** for the period of 2013-14 to 2018-19 along with uploading the required documents and Institutional Development Plan (IDP).

Following are the instructions for the Institute Users:

1. Portal Link is : <https://nhercmis.tiss.edu/>
2. The Institute needs to sign up on the portal. User needs to enter the AISHE Code. In case if it exists in the system then the information will be displayed automatically. If it does not exist then the user needs to fill the complete information
3. Attached is the Institute **User Manual**. Refer to it for better understanding.
4. Year wise information related to the Institute is to be filled.
5. The last date for the data to be filled for all the years on the portal is 30-05-2019
6. For any further query you may contact the following divisional coordinators during office hours-
 - a) Ajmer and Bharatpur Division- Dr. Sangita Sinha (9314209105)
 - b) Bikaner Division- Sh. Rajesh Verma (8058674644)
 - c) Jaipur Division- Dr. Amit Sharma (9413159292)
 - d) Jodhpur Division- Dr. Gajendra Singh (9414335529)
 - e) Kota Division- Dr. Shruti Gupta (9829772208)
 - f) Udaipur Division- Dr. Rashmi Verma (9829024156)
 - g) Dr. Vimlesh Soni- (9414256075)


(Pradeep Kumar Borar)
Commissioner College Education &
State Project Director (RUSA)

F 30(41) SPD/RUSA/2019/ 332

Date: 20 May 2019

Copy for information and necessary action:

1. Assistant Director, Regional Office to coordinate in their division
2. AISHE nodal officer of the institute
3. OICs, CCE to coordinate with their colleges
4. CCE Website In-charge for uploading


Joint Director (RUSA)

Scanned by CamScanner

Non-RUSA beneficiary Colleges

S.No	COLLEGE NAME	PLACE	DISTRICT.	Division
1	Government College, Arai	ARAI	Ajmer	AJMER
2	Government College, Masuda	MASUDA	Ajmer	AJMER
3	Govt. College, Pushkar	PUSHKAR	Ajmer	AJMER
4	Govt. Girls College, Sarwar	SARWAR	Ajmer	AJMER
5	Govt. College, Asind	ASIND	Bhilwara	AJMER
6	Govt. College, Banera	BANERA	Bhilwara	AJMER
7	Government College, Bijolia	BIJOLIA	Bhilwara	AJMER
8	Govt. College, Raipur	RAIPUR	Bhilwara	AJMER
9	Govt. College, Degana	DEGANA	Nagaur	AJMER
10	Govt. College, Jayal	JAYAL	Nagaur	AJMER
11	Govt. College, Khinwsar	KHINWSAR	Nagaur	AJMER
12	Govt. College, Manglana	MANGLANA	Nagaur	AJMER
13	Govt. Girls College, Nagaur	NAGAUR	Nagaur	AJMER
14	Govt. College, Niwai	NIWAI	Tonk	AJMER
15	Govt. College, Todaraisingh	TODARISINGH	Tonk	AJMER
16	Govt. Girls College, Tonk	TONK	Tonk	AJMER
17	Govt. Girls College, Bayana	BAYANA	Bharatpur	BHARATPUR
18	Government College, Kaman	KAMAN	Bharatpur	BHARATPUR
19	Government College, Nadbai	NADBAI	Bharatpur	BHARATPUR
20	Government College, Nagar	NAGAR	Bharatpur	BHARATPUR
21	Govt. College, Bari	BARI	Dholpur	BHARATPUR
22	Govt. Girls College, Dholpur	DHOLPUR	Dholpur	BHARATPUR
23	Govt. College, Rajakhera	RAJAKHERA	Dholpur	BHARATPUR
24	Govt. College, Nadoti	NADOTI	Karauli	BHARATPUR
25	Govt. College, Bamanwas	BAMANWAS	S.Madhopur	BHARATPUR
26	Govt. College, Gangapurcity	GANGAPURCITY	S.Madhopur	BHARATPUR
27	Govt. College, Khandar	KHANDAR	S.Madhopur	BHARATPUR
28	Govt. Girls College, SawaiMadhopur	SAWAIMADHOPUR	S.Madhopur	BHARATPUR
29	Government College, Dungargarh	DUNGARGARH	Bikaner	BIKANER
30	Govt. College, Kajuwala	KHAJUWALA	Bikaner	BIKANER
31	Government College Kolayat	KOLAYAT	BIKANER	BIKANER
32	Govt. College, Lunkaransar	LUNKARANSAR	Bikaner	BIKANER
33	Govt. College, Nokha	NOKHA	Bikaner	BIKANER
34	Government College, Bidasar	BIDASAR	Churu	BIKANER
35	Govt. Girls College, Churu	CHURU	Churu	BIKANER
36	Govt. College, Rajgarh (Churu)	RAJGARH	Churu	BIKANER
37	Govt. Girls College, Taranagar	TARANAGAR	Churu	BIKANER
38	Govt. College, Anoopgarh	ANOOPGARH	Ganganagar	BIKANER
39	Govt. College, Karanpur	KARANPUR	Ganganagar	BIKANER
40	Govt. Girls College, Sadulsahar	SADULSAHAR	Ganganagar	BIKANER
41	Government College, Bhadra	BHADRA	Hanumangarh	BIKANER
42	Govt. College, Hanumangarh	HANUMANGARH	Hanumangarh	BIKANER
43	Govt. College, Nohar	NOHAR	Hanumangarh	BIKANER
44	Govt. College, Alwar (Comm.)	ALWAR	Alwar	JAIPUR
45	Government College, Bansur	BANSUR	Alwar	JAIPUR
46	Government College, Baskripalnagar	BASKRIPALNAGAR	Alwar	JAIPUR
47	Government College, Mundawar	MUNDAWAR	Alwar	JAIPUR
48	Govt. College, Rajgarh (Alwar)	RAJGARH	Alwar	JAIPUR
49	Govt. College, Tijara	TIJARA	Alwar	JAIPUR
50	Govt. College, Bandikui	BANDIKUI	Dausa	JAIPUR
51	Govt. Arts College, Dausa	DAUSA	Dausa	JAIPUR
52	Govt. College, Dausa	DAUSA	Dausa	JAIPUR
53	Govt. Girls College, Lalsot	LALSOT	Dausa	JAIPUR
54	Govt. College, Mahua	MAHUA	Dausa	JAIPUR
55	Govt. College, Sikrai	SIKRAI	Dausa	JAIPUR
56	Govt. Arts College, Chimanpura	CHIMANPURA ARTS	Jaipur	JAIPUR
57	Government College, Dudu	DUDU	Jaipur	JAIPUR
58	Govt. College, Jaipur	JAIPUR	Jaipur	JAIPUR
59	Rajasthan School of Arts, Jaipur	JAIPUR	Jaipur	JAIPUR
60	Rajasthan Sangeet Sansthan, Jaipur	JAIPUR	Jaipur	JAIPUR
61	Govt. College, Gudha	GUDHA	Jhunjhunu	JAIPUR
62	Government College, Malsisar	MALSISAR	Jhunjhunu	JAIPUR
63	Govt. College, Nawalgarh	NAWALGARH	Jhunjhunu	JAIPUR
64	Govt. Girls College, Hod	HOD	Sikar	JAIPUR
65	Govt. Girls College, NeemKa Thana	NEEMKA THANA	Sikar	JAIPUR
66	Govt. Girls College, Sikar	SIKAR	Sikar	JAIPUR
67	Govt. Arts College, Sikar	SIKAR	Sikar	JAIPUR
68	Govt. Commerce College, Sikar	SIKAR	Sikar	JAIPUR

Non-RUSA beneficiary Colleges

S.No	COLLEGE NAME	PLACE	DISTRICT.	Division
69	Govt. College, Bayatu	BAYATU	Barmer	JODHPUR
70	Government College, Chouthan	CHOUTHAN	Barmer	JODHPUR
71	Govt. College, Gudamalani	GUDAMALANI	Barmer	JODHPUR
72	Government College, Shiv	SHIV	Barmer	JODHPUR
73	Govt. College, Siwana	SIWANA	Barmer	JODHPUR
74	Govt. Girls College, Jaisalmer	JAISALMER	Jaisalmer	JODHPUR
75	Govt. College, Pokaran	POKARAN	Jaisalmer	JODHPUR
76	Govt. College, Ahore	AHORE	Jalore	JODHPUR
77	Govt. College, Bhinmal	BHINMAL	Jalore	JODHPUR
78	Govt. Girls College, Jalore	JALORE	Jalore	JODHPUR
79	Govt. College, Jalore	JALORE	Jalore	JODHPUR
80	Government College, Raniwara	RANIWARA	Jalore	JODHPUR
81	Govt. College, Balesar	BALESAR	Jodhpur	JODHPUR
82	Govt. College, Bap	BAP	Jodhpur	JODHPUR
83	Government College, Bawari	BAWARI	Jodhpur	JODHPUR
84	Govt. College, Bilara	BILARA	Jodhpur	JODHPUR
85	Govt. College, Jodhpur	JODHPUR	Jodhpur	JODHPUR
86	Government College, Luni	LUNI	Jodhpur	JODHPUR
87	Govt. College, Osian	OSIAN	Jodhpur	JODHPUR
88	Govt. College, Phalodi	PHALODI	Jodhpur	JODHPUR
89	Government College, Shergarh	SHERGARH	Jodhpur	JODHPUR
90	Govt. College, Bali	BALI	Pali	JODHPUR
91	Government College, Marwar Jn.	MARWAR JN.	Pali	JODHPUR
92	Government College, Raipur	RAIPUR	Pali	JODHPUR
93	Government College, Rohat	ROHAT	Pali	JODHPUR
94	Govt. College, Sojatcity	SOJATCITY	Pali	JODHPUR
95	Govt. College, Sumerpur	SUMERPUR	Pali	JODHPUR
96	Government College, Pindwara	PINDWARA	Sirohi	JODHPUR
97	Govt. College, Antah	ANTAH	Baran	KOTA
98	Government College, Atru	ATRU	Baran	KOTA
99	Govt. College, Chhabra	CHHABRA	Baran	KOTA
100	Govt. College, Chau Mahala	CHAU MAHLA	Jhalawar	KOTA
101	Govt. College, Khanpur	KHANPUR	Jhalawar	KOTA
102	Govt. College, Manoharthana	MANOHARTHANA	Jhalawar	KOTA
103	Govt. College, Pidawa	PIDAWA	Jhalawar	KOTA
104	Government College, Itawa	ITAWA	Kota	KOTA
105	Government College, Kanwas	KANWAS	Kota	KOTA
106	Government Arts Girls College, Kota	KOTA	Kota	KOTA
107	Govt. Girls College, Kota (Comm.)	KOTA	Kota	KOTA
108	Govt. Arts College, Kota	KOTA	Kota	KOTA
109	Govt. College, Sangod	SANGOD	Kota	KOTA
110	Govt. College, Banswara	BANSWARA	Banswara	UDAIPUR
111	Government College, Badi Sadri	BADI SADRI	Chittorgarh	UDAIPUR
112	Govt. College, Bagun	BEGUN	Chittorgarh	UDAIPUR
113	Govt. Girls College, Chittorgarh	CHITTORGARH	Chittorgarh	UDAIPUR
114	Govt. College, Kapasan	KAPASAN	Chittorgarh	UDAIPUR
115	Govt. College, Rawatbhata	RAWATBHATA	Chittorgarh	UDAIPUR
116	Government College, Bicchiwara	BICCHIWARA	Dungarpur	UDAIPUR
117	Govt. Girls College, Dungarpur	DUNGARPUR	Dungarpur	UDAIPUR
118	Govt. College, Sagwara	SAGWARA	Dungarpur	UDAIPUR
119	Govt. College, Seemalwara	SEEMALWARA	Dungarpur	UDAIPUR
120	Govt. College, Chhoti Sadri	CHHOTI SADRI	Pratapgarh	UDAIPUR
121	Govt. College, Dhariyawad	DHARIYAWAD	Pratapgarh	UDAIPUR
122	Govt. College, Pratapgarh	PRATAPGARH	Pratapgarh	UDAIPUR
123	Govt. College, Deogarh	DEOGARH	Rajsamand	UDAIPUR
124	Govt. College, Khumbhalgarh	KHUMBHALGARH	Rajsamand	UDAIPUR
125	Govt. Girls College, Rajsamand	RAJSAMAND	Rajsamand	UDAIPUR
126	Govt. College, Gogunda	GOGUNDA	Udaipur	UDAIPUR
127	Govt. College, Jhadol	JHADOL	Udaipur	UDAIPUR
128	Govt. Girls College, Kherwara	KHERWARA	Udaipur	UDAIPUR
129	Govt. College, Kotara	KOTARA	Udaipur	UDAIPUR
130	Govt. College, Lasadiya	LASADIYA	Udaipur	UDAIPUR
131	Government College, Mavli	MAVLI	Udaipur	UDAIPUR
132	Govt. College, Salumber	SALUMBER	Udaipur	UDAIPUR
133	Govt. College, Sarada	SARADA	Udaipur	UDAIPUR

Institute – User Manual – MIS

By Graylab Technologies Pvt. Ltd.

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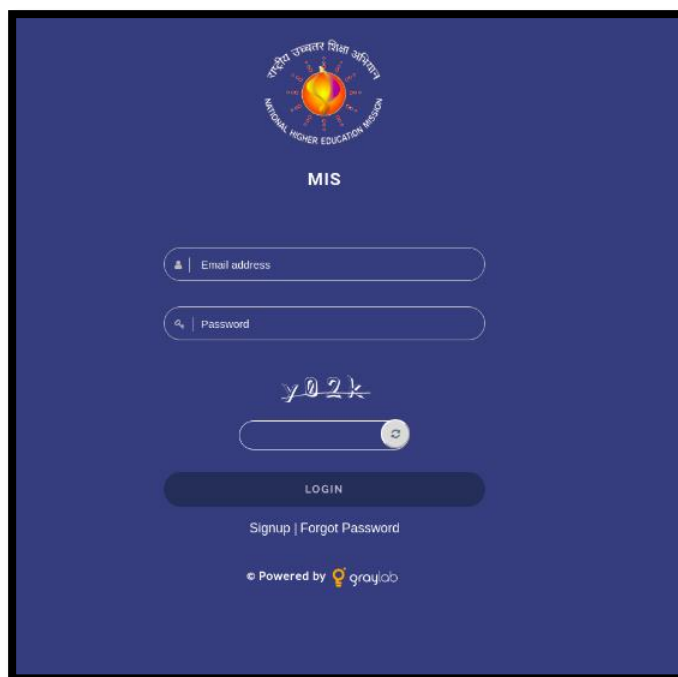
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1. Introduction

The vision of MIS is to have a centralized database which will capture historical information for RUSA and Non – RUSA funded Institutes as well as States.

2. Login Screen

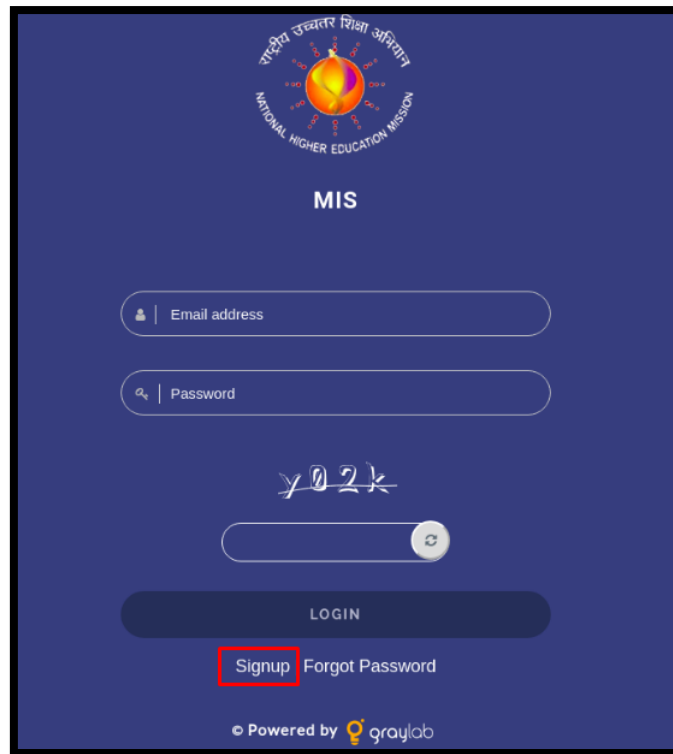
- To fill the information on the MIS portal user needs to click on <http://nhercmis.tiss.edu/>
- Following is the login screen



The screenshot shows the login interface for the MIS portal. At the top center is the logo of the National Higher Education Research Centre (NHERC), featuring a globe and the text 'एन.एच.ई.आर.सी. राष्ट्रीय उच्च शिक्षण अनुसंधान केंद्र' and 'NATIONAL HIGHER EDUCATION RESEARCH CENTRE'. Below the logo, the text 'MIS' is displayed. The login form consists of two input fields: 'Email address' and 'Password'. Below these fields is a CAPTCHA image showing the characters 'y02k'. A 'LOGIN' button is positioned below the CAPTCHA. At the bottom of the form, there are links for 'Signup | Forgot Password' and a footer that reads '© Powered by graylab'.

2.1. Institute Signup

- As highlighted in the fig below, the institute needs to click on the sign up link available on the login page.

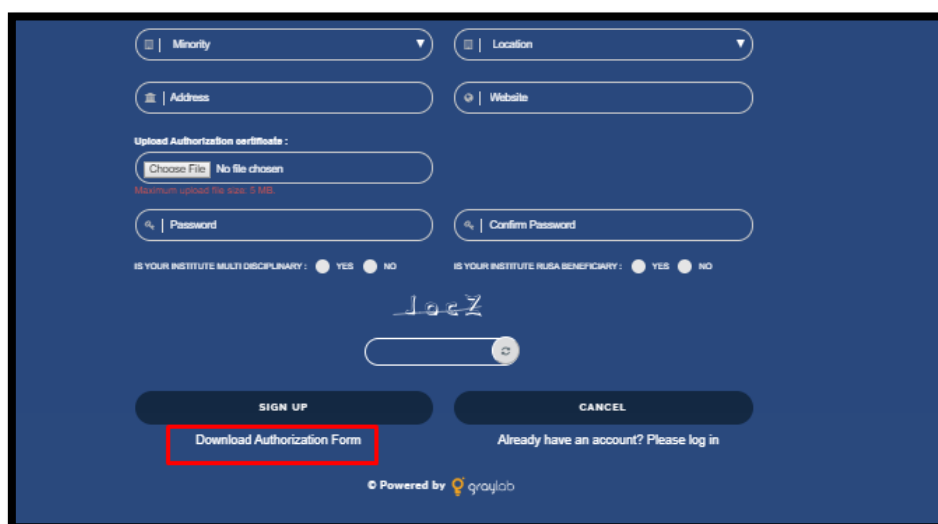


- Once clicked on the signup link, Institute needs to first enter their “AISHE Code”.

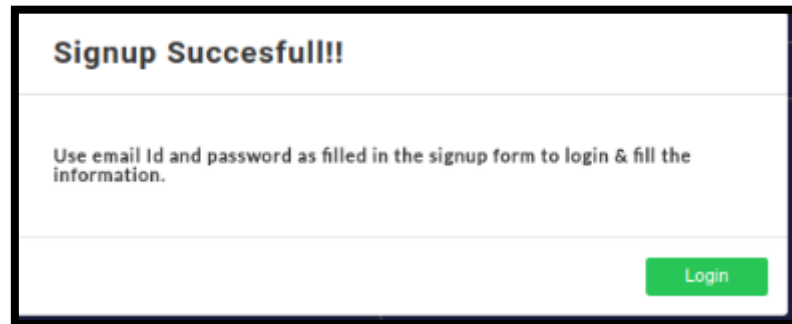


- In case if the Institute already exists in our system then almost all the information will be populated automatically as soon as the user will enter the AISHE Code.

- Note: When the information gets populated the fields viz. State, District, Institute Name, Institute Type and Management Type will remain disabled. If the user wishes to update the information or it is incorrect then they have to contact the Technical Support Team and ask them to update it.
- Either send a mail on support@graylab.in or call us @022-25171005
- In case if the user enters the AISHE code and the Institute is not available in our system then the user will have to fill up the complete information asked in the form manually.
- Following are the fields that we are capturing during the signup.
 - AISHE Code
 - Institute's State
 - Institute's District
 - Institute's Name
 - Email Id
 - Mobile No.
 - Year of Establishment
 - Institute Type
 - Management Type
 - Programmes Offered(UG/PG/Mphil/PHD)
 - Institute Category (General/Professional)
 - Minority (Religious/Linguistic)
 - Location (Rural/Urban/Metropolitan)
 - Institute's Address
 - Website
 - Password
 - Upload Authorization Letter (The letter is to authorize the person from the Institute is responsible to fill up the information on the portal).
- Downloading of the authorization letter option is available at the bottom of the form highlighted in the below fig.



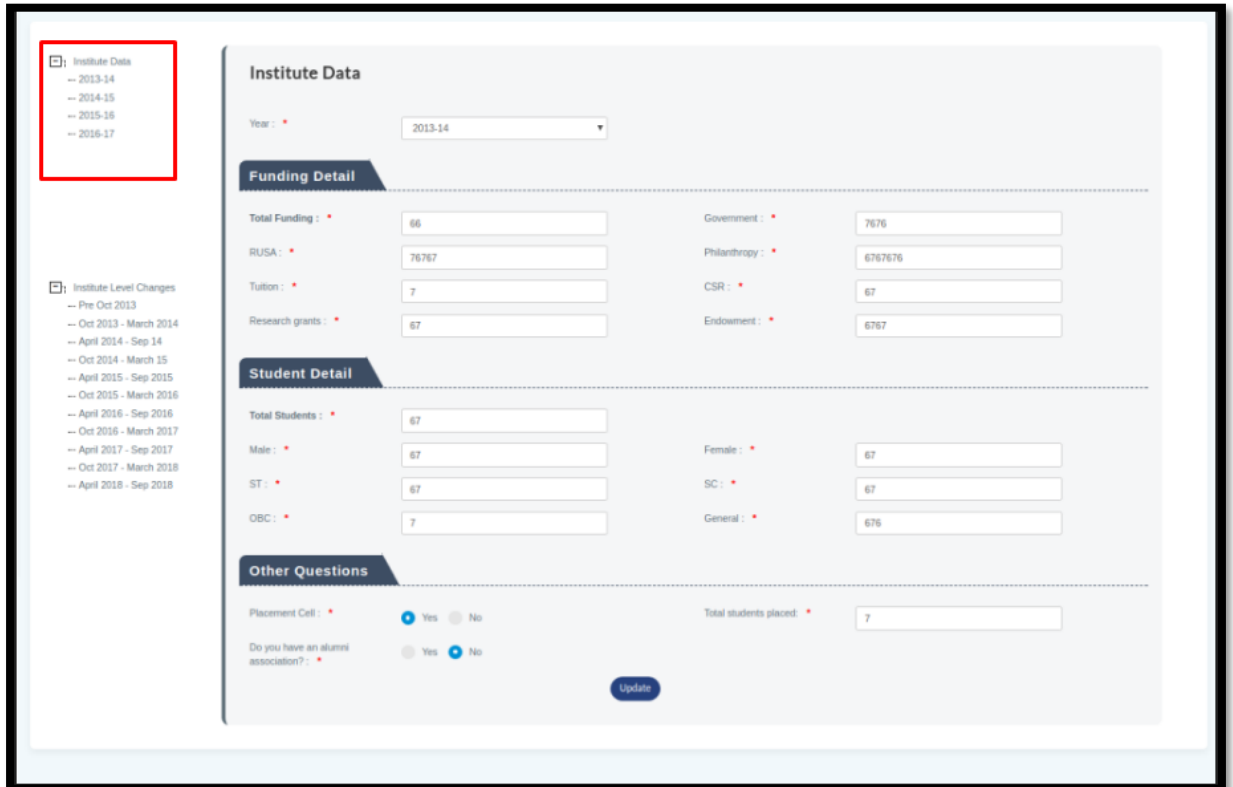
- After filling up the form details the user needs to click signup button.
- If all the information filled is correct then the user will be able to sign up successfully.
-



- After successfully signup the user can login into the portal using the Email id and Password that was filled in the sign up form.

3. Institute Data

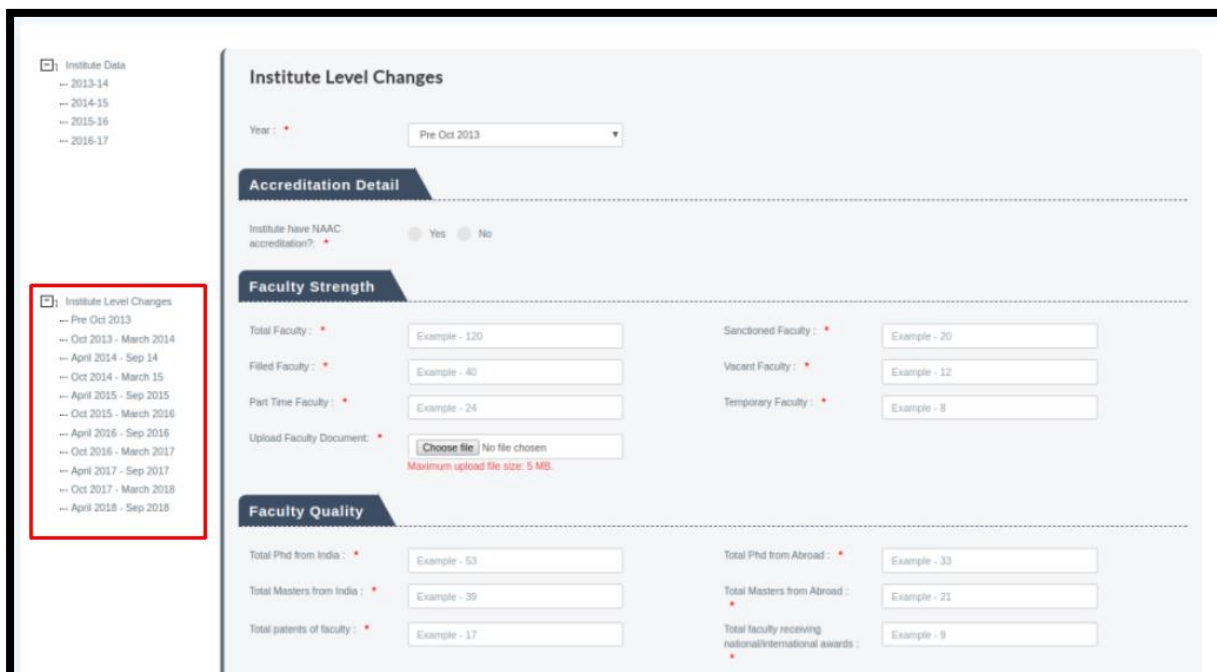
- Once the institute logs in to the portal following screen is displayed:



- Majorly in this section we are asking **“Funding”**, **“Student”** and **“Other”** details.
- As highlighted in the above fig. the user needs to enter information **year wise**.
- Click on any of the year and fill the information asked in the form accordingly.
- All the fields marked * is mandatory for the user to fill.
- And then click on **“Save”** button which will save the complete information for that particular year successfully.
- In case if the user wishes to view the submitted details then click on that particular year and you should be able to view the details and update it as well.
- **Note: The updating rights is available with Institute only till the time deadline has not been met.**
- **Once the deadline is met Institute will not be able to make any changes in the information for any year.**

4. Institute Level Changes

- This information is to be filled by the user for every six months.
- User needs to click on “Institute Level Changes” section as highlighted in the fig:



Institute Level Changes

Year :

Accreditation Detail

Institute have NAAC accreditation? Yes No

Faculty Strength

Total Faculty : Sanctioned Faculty :

Filled Faculty : Vacant Faculty :

Part Time Faculty : Temporary Faculty :

Upload Faculty Document : No file chosen
Maximum upload file size: 5 MB.

Faculty Quality

Total Phd from India : Total Phd from Abroad :

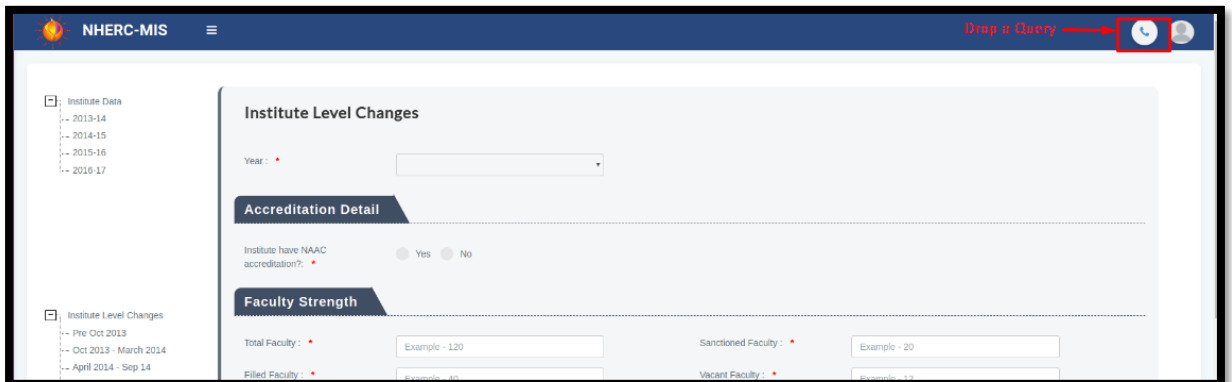
Total Masters from India : Total Masters from Abroad :

Total patents of faculty : Total faculty receiving national/international awards :

- Majorly in this section we are asking “Accreditation”, “Faculty Strength” and “Faculty Quality”, “Staff”, “Student” and “Other” details.
- As highlighted in the above fig, the user needs to enter information **every six months for each year**.
- Click on any of the year and fill the information asked in the form accordingly.
- All the fields marked * is mandatory for the user to fill.
- And then click on “Save” button which will save the complete information for that particular year successfully.
- In case if the user wishes to view the submitted details then click on that particular year and you should be able to view the details and update it as well.
- **Note: The updating rights is available with Institute only till the time deadline has not been met.**
- **Once the deadline is met Institute will not be able to make any changes in the information for any year.**

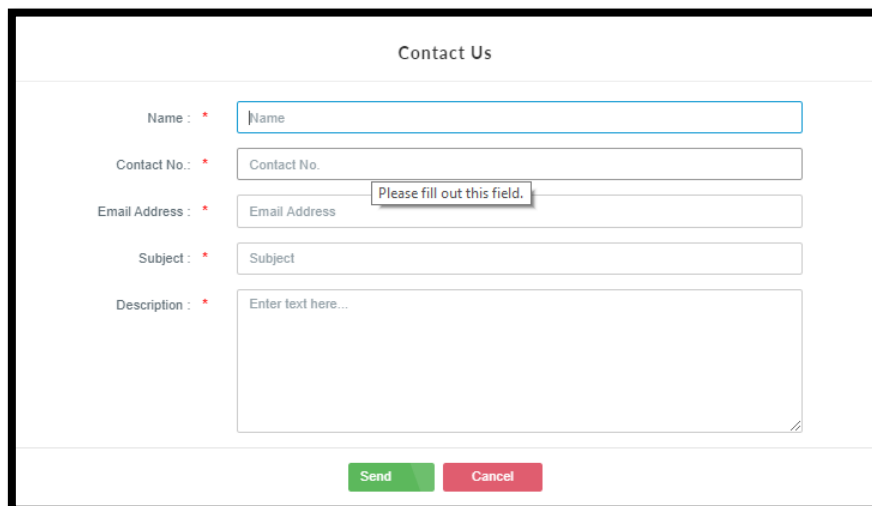
5. Contact Us

- In case of any issues if the user wishes to contact the Technical Support Group then click on the following button:



5.1. Drop your query

- The user needs to fill in following information and send it to the Technical Support Group.
- The team will send back the response to the query on the mentioned email id.



The 'Contact Us' form contains the following fields:

- Name : * [Text input field]
- Contact No. : * [Text input field]
- Email Address : * [Text input field with a tooltip that says 'Please fill out this field.']}
- Subject : * [Text input field]
- Description : * [Text area with placeholder 'Enter text here...']

At the bottom of the form, there are two buttons: 'Send' (green) and 'Cancel' (red).

5.2. Helping Docs

- From this section the user will be able to download the user manual.

5.3. FAQ

- The section allows the user to access the most frequently asked questions through which they can find responses to some of the common queries and resolve it immediately.

Thank You!!!